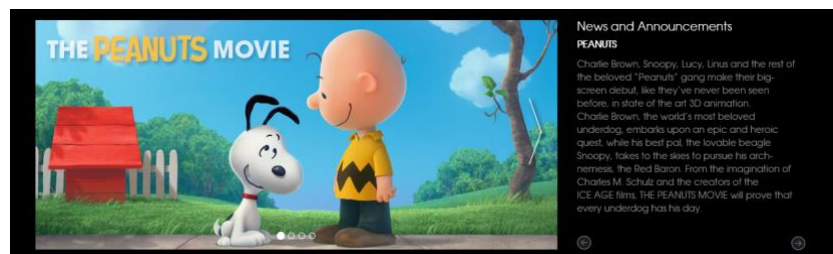# Disney Inflight TUTORIAL

# Introduction

1. Home Page

Welcome to Disney Inflight! Below is the new *Home Page*, where you will be directed after inputting your credentials.
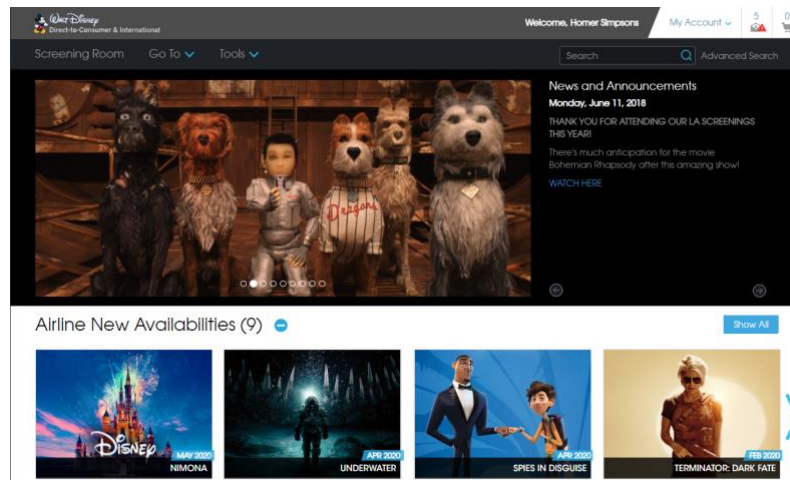

On the *Home Page*, you can view *News and Announcements, New Availabilities*, Upcoming Releases, *Categories*, *New Assets* and your *Dashboard*.

On top of Home page news and announcements by clicking on the left and right arrows in the bottom corners of this section or by clicking on the rolling images.
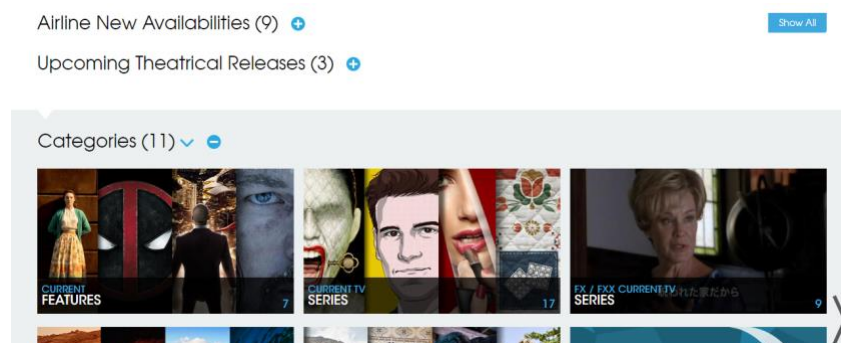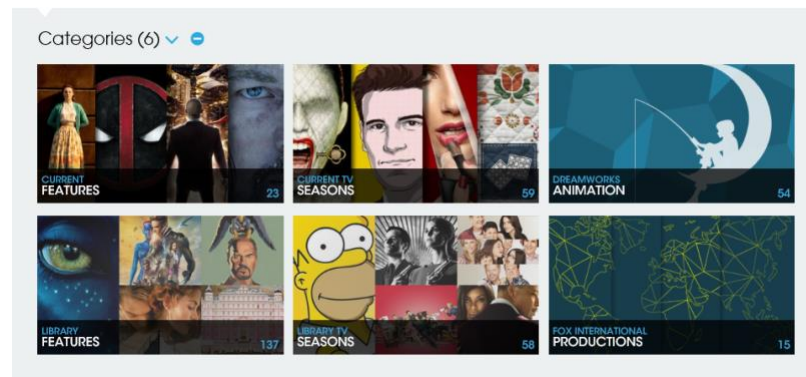
Click the blue plus/minus icons to expand or collapse each of the four sections on the *Home Page*. Under *New Availabilities*, you can view the titles you have access to.
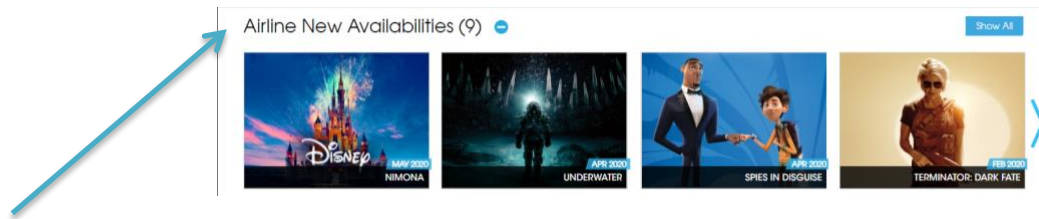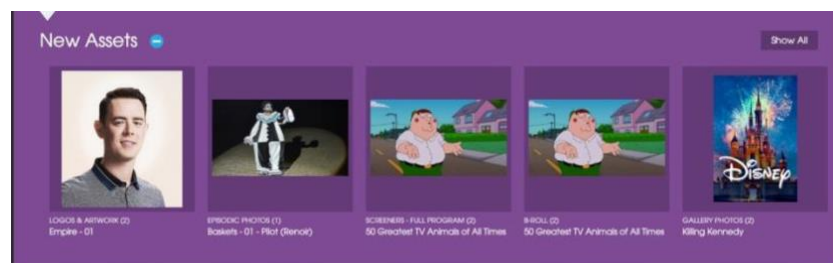

Under *Upcoming Theatrical Releases*, you can search titles sorted into custom categories.
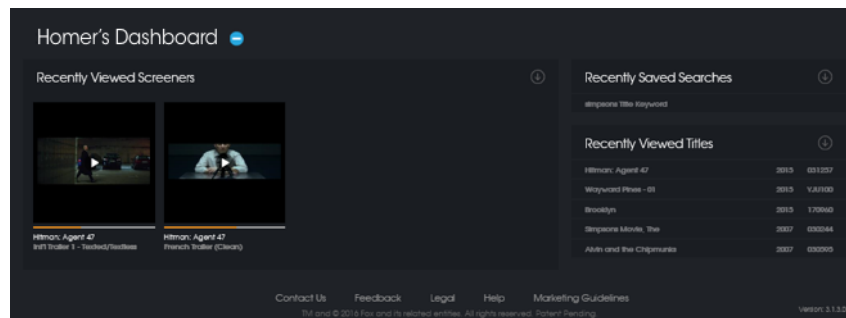

Under *Categories*, you can search titles sorted into custom categories.

Under *New Assets*, you can view all types of assets that have been recently added to Disney Inflight.

The *Dashboard* is a tool that will be discussed in greater depth in Chapter 5.

The banner across the top of the *Home Page* provides options that will direct you to different areas of the website. To return to the *Home Page*, click **Disney Inflight** or the home icon on the very left of the banner.
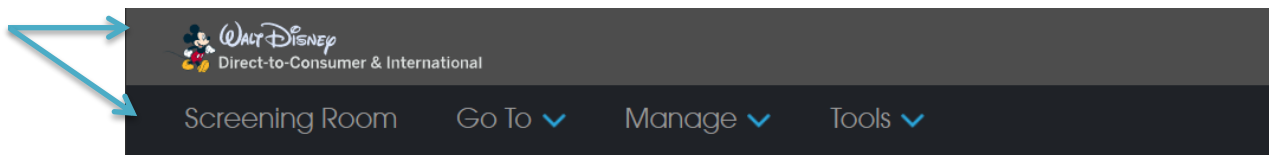

In the upper right corner of the banner, select **My Account** to view and edit your profile. This will be discussed in greater depth in Chapter 2. Select the envelope icon to view your notifications and the shopping cart icon to view your cart.
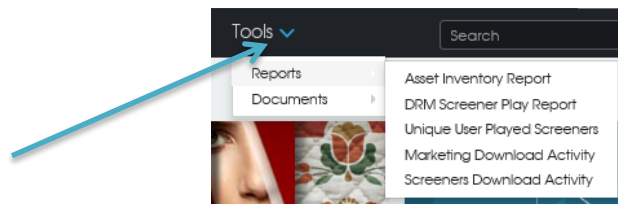

To watch content, select the **Screening Room** tab from the black banner. This will be discussed in greater depth in Chapter 4.


To jump to specific pages, click the dropdown arrow next to **Go To** and select an option from the dropdown list.
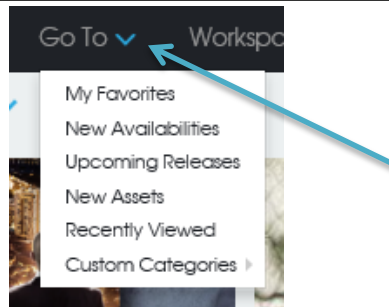
To run Reports, click the dropdown arrow next to **Tools**, hover your mouse over **Reports**, and select an option from the dropdown list.

To download documents, click the dropdown arrow next to **Tools**, hover your mouse over **Documents**, and select an option from the dropdown list.
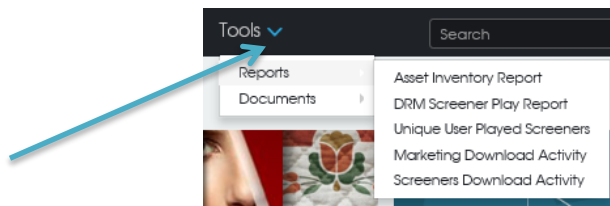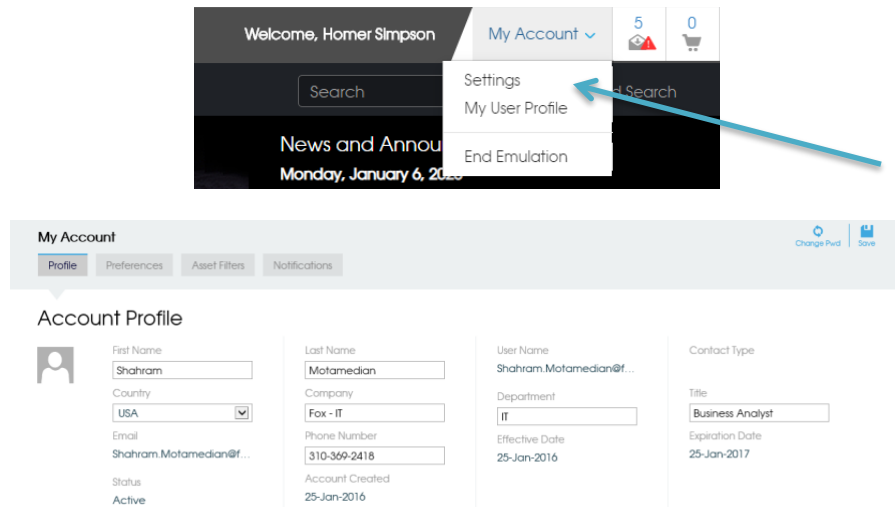

To search for titles, type your text into the Search bar or select **Advanced Search** for more specific searches.

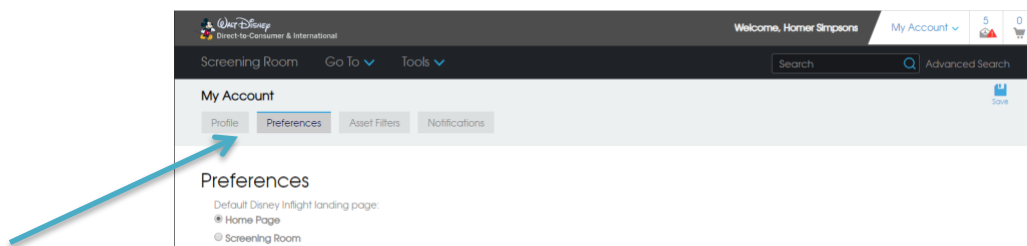## How to Set Up a Profile and Customize it

Click **My Account** at the upper right of the *Home Page* and select **Settings**.

1. Choice of home page

(1) Select the **Preferences** tab on the left side of the *My Account* page.

(2) Under *Preferences*, select your desired default Disney Inflight landing page. To select, click one of the three buttons or the text: **Home Page**, **Screening Room** or **Cart**.
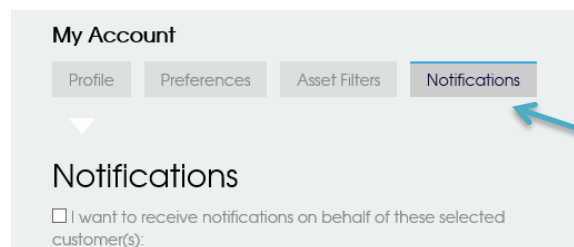
2. Asset Filters

(1) Select the **Asset Filters** tab on the left side of the *My Account* page.
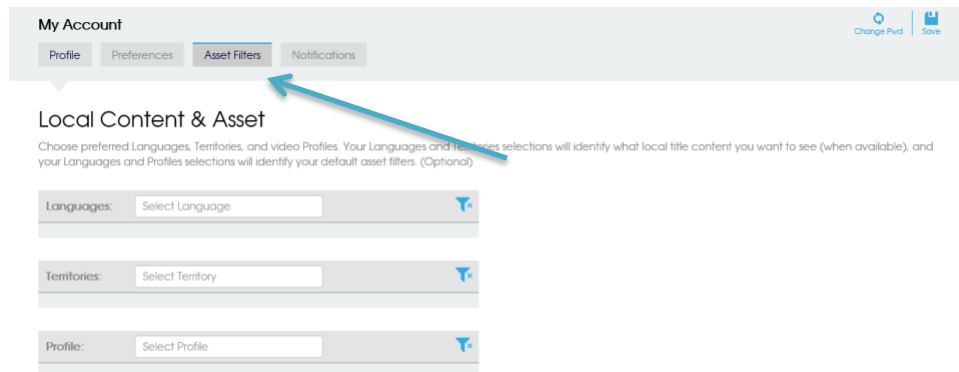
(2) Set Language, Territory, and profile of assets that you want to be filtered for you

3. Notifications set up

(1) Select the **Notifications** tab on the left side of the *My Account* page.

(2) Or click on the envelope icon on the upper right of the website's banner and select **Notification Preferences** below the Search bar.

(3) On this page, you can customize your notification preferences. You can limit your notifications to certain titles and control when you receive specific types of notifications.

How to Download Marketing Assets

Type "The Simpsons" into the Search bar at the upper right of the *Home Page*. Select **Season 27** from the dropdown list of results.
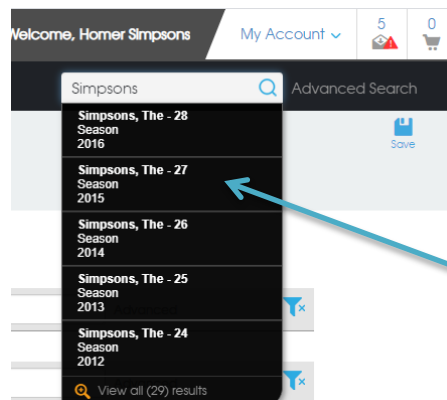
Select the **Marketing Assets** tab.
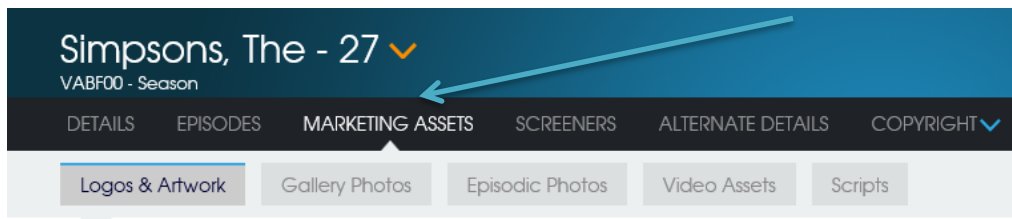
You can view the *Marketing Assets* items in either list view or thumbnail view by selecting either icon on the right side of the dropdown banner.

   Thumbnail View

   List View

1. How to download Episodic Photos

(1) Select the **Episodic Photos** tab from the dropdown banner.
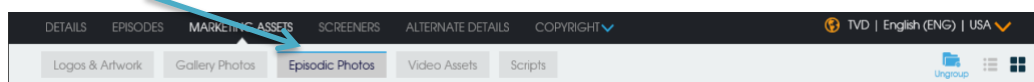
(2) Click on the desired photo and select **Download Now** from the list of actions on the right.
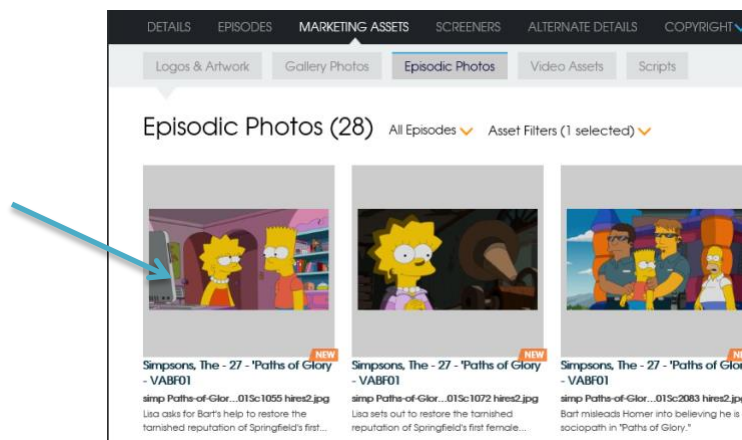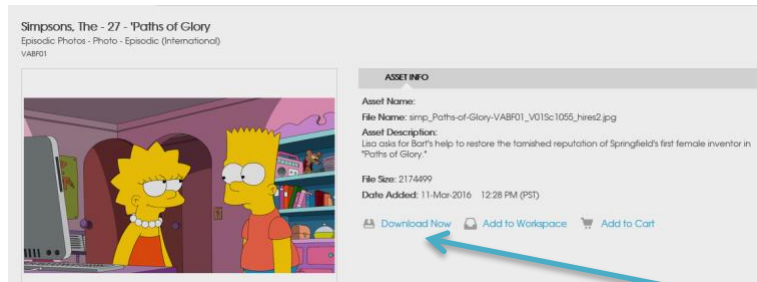
(3) Or hover your mouse over the desired photo and select the **Download Now** icon on the left.

(4) You can choose from any of the four action items by hovering your mouse over the image and selecting one of the four icons. The icons are defined below.

 Download

 Add to Cart

 Quick View

(5) To magnify an image, select the **Quick View** icon and hover your mouse over the item.
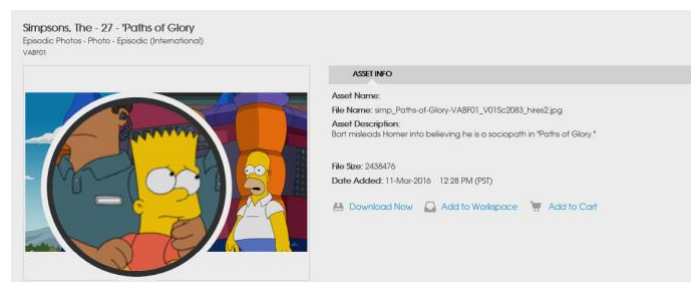
(6) To download multiple photos at once, hover your mouse over the upper left-hand corner of the desired photos and click the white boxes that appear.
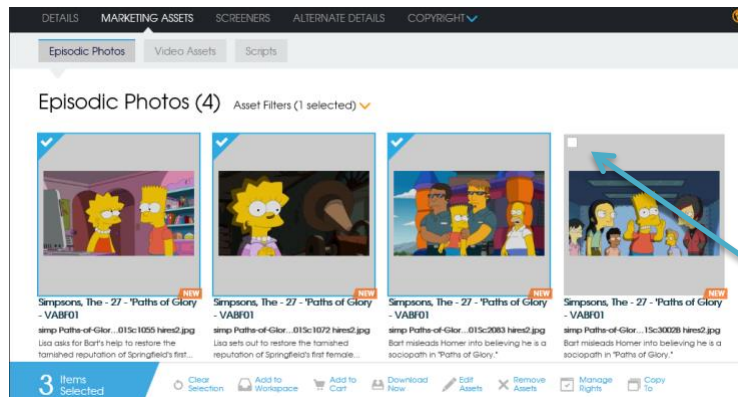
(7) Once the desired photos are highlighted, select **Download Now** from the list of actions at the bottom of the page.
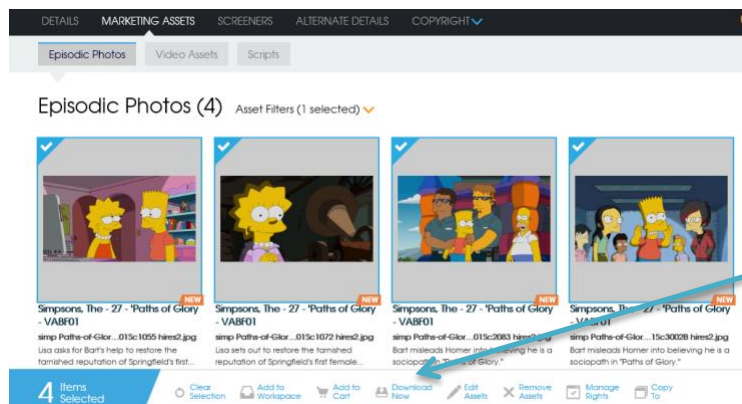
How to watch content

1. Navigation from Home Page

(1) Select **Screening Room** at the top of the *Home Page*.
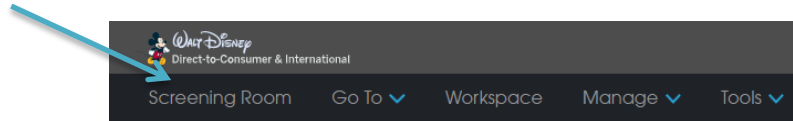
(2) Type "The Simpsons" into the Search bar on the upper right of the page. Press enter or click on "View all (29) results
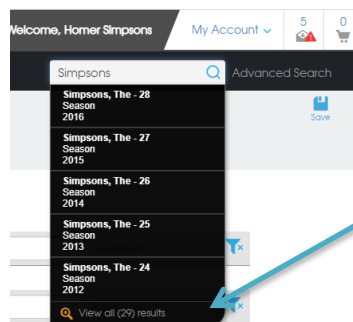
(3) Select the **Screeners** tab.
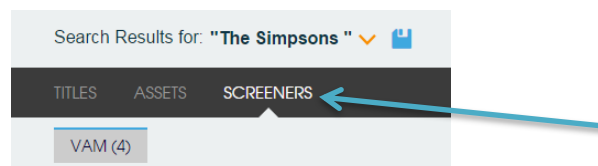
(4) Click the *play button* on the episode you wish to view, and it will begin playing automatically in *Quick View*.
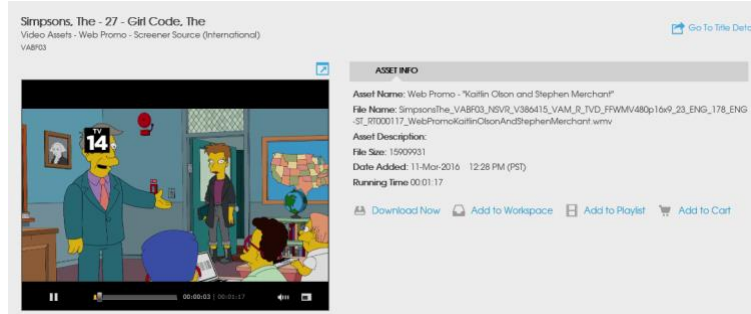
(5) Across the bottom of the screener are options to play/pause, adjust the volume and enter full-screen view. Click the blue square on the upper right of the screener to open it in a separate window.

(6) If you wish to view the episode at a later time, hover your mouse over the desired episode and select the **Add to Playlist** icon in the center of the action items.

2. Navigation from title page

(1) Type "The Simpsons" into the Search bar at the upper right of the *Home Page*. Select **Season 27** from the dropdown list of results.

(2) Select the **Screeners** tab. Resume at Step (6).

(3) Or, select the **Episodes** tab.

(4) Note: For episodes, features and all titles, you are given the option to choose from three action items. Hover your mouse over the desired item and select one of the action icons. Icons that were not previously defined are listed below.

 Add to Favorites

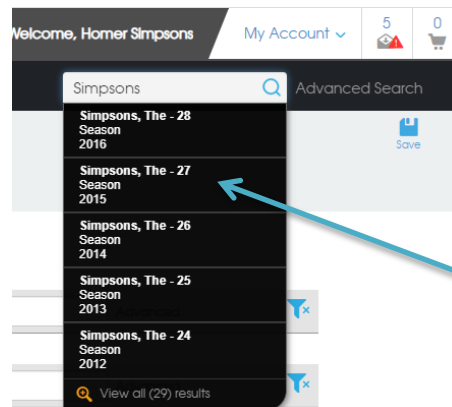(5) Under Episodes, select the episode you wish to view. You will be directed to the episode's title page. Select the **Screeners** tab.
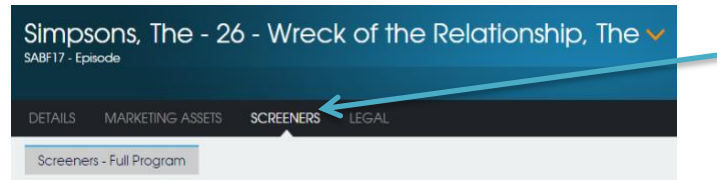
(6) Click the *play button* on the episode you wish to view, and it will begin playing automatically in *Quick View*.

(7) Across the bottom of the screener are options to play/pause, adjust the volume and enter full-screen view. Click the blue square on the upper right of the screener to open it in a separate window.

(8) If you wish to view the episode at a later time, hover your mouse over the desired episode and select the **Add to Playlist** icon in the center of the action items.
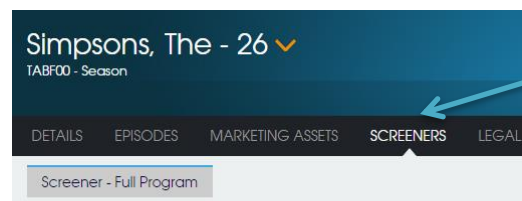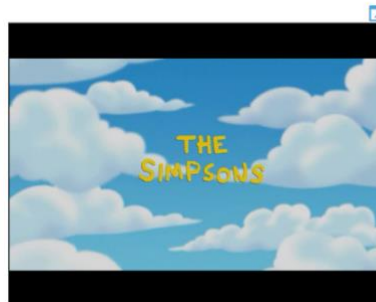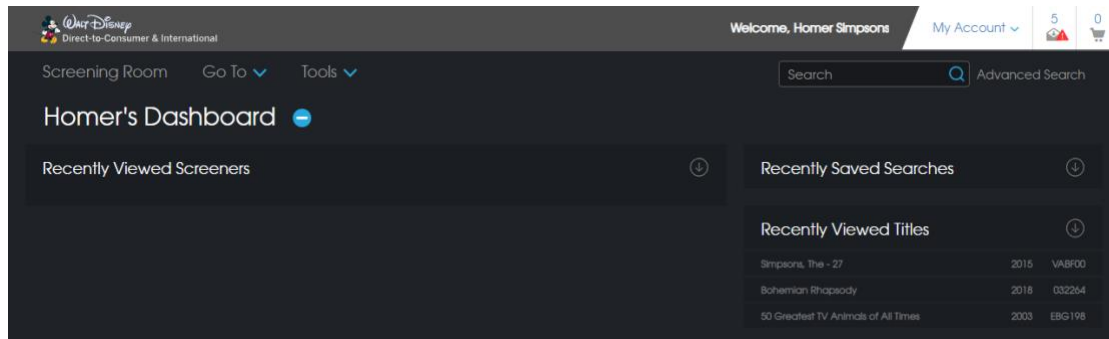
How to use your Dashboard

Scroll down to the bottom of the *Home Page* to the portion called *[User Name's] Dashboard.*

1. Recently Viewed Screeners

On the very left of the *Dashboard*, you can view, select and be redirected to the screeners you recently watched.

2. Recent Saved Searches

On the right side of the *Dashboard*, you can view, select and be redirected to searches you recently saved.

3. Recently Viewed Titles

On the right side of the *Dashboard*, below your *Recent Saved Searches*, you can view, select and be redirected to the titles you recently viewed.

How to Get Information on a Show

(1) Type "The Simpsons" into the Search bar on the upper right of the *Home Page*. Select **Season 27** from the dropdown list of results.
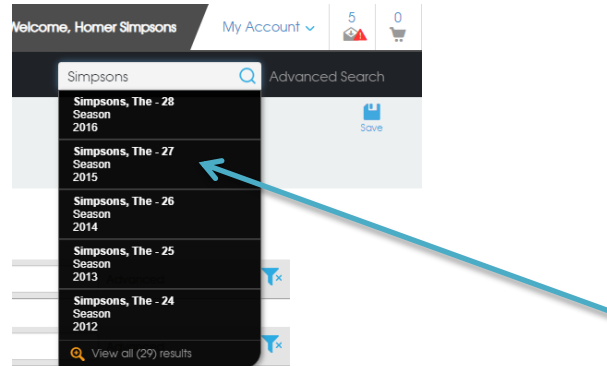
(2) Select the **Details** tab.

(3) Select any of the **Concept**, **Synopsis**, **Cast & Crew**, **Talent Bios**, or **Press** tabs from the dropdown banner to get information on the show.